

TRAINING AND FACILITATION EXCELLENCE WEBINAR



This 4-session webinar series focuses on developing training and facilitation skills to ensure participants can effectively deliver training programs to organizations. Conducted in a flexible virtual learning environment, participants have the opportunity to gain a solid understanding of adult learning basics and enhance training and facilitation skills by delivering a module in webinar 4. Participants walk away with tips such as how to optimize a learning environment and make content memorable.

“The webinar was very skillfully delivered and all students were encouraged to participate fully. They were very pleased with their experience.”

Valerie Scovill, Academic Coordinator, College Teacher Training Program, Centre for Preparatory & Liberal Studies, George Brown College

WHO SHOULD ATTEND

- Workplace Trainers
- Program Facilitators
- Team Leaders/ Supervisors

SESSION DETAILS

- Four 1.5 hour virtual sessions
- Between 6-12 participants
- Interactive format

BENEFITS TO BUSINESS/INDIVIDUAL

- Provides participants with specific tools and techniques required to effectively deliver training programs
- Improves employee job performance and organizational results
- Delivered in a flexible and economical learning format

WEBINAR 1

- Training – Explore the diverse career paths and opportunities as a Trainer.
- Adult Learning Fundamentals – Understand the 7 Adult Learning Principles and their application in corporate training.
- Learning Styles – Understand the 4 key Learning Styles of adult learners.

WEBINAR 2

- Experiential Learning Cycle – Explore the 4 quadrants of the Experiential Learning Cycle and how the cycle applies to transference of learning to practical on-the-job action.
- Training Styles – Identify the 4 training styles and compare how individual style preferences differ from others.

WEBINAR 3

- Characteristics of Top Trainers – Explore the traits of top Corporate and Workplace trainers for both classroom and virtual delivery.
- Best Practices – Discuss accepted best practices of corporate trainers and facilitators in today’s workplace.

WEBINAR 4

- Online Practicum – Participants will deliver a 10 minute virtual training practicum based on an assigned topic from the 3 webinar learnings.

For further information about the *Training and Facilitation Excellence Webinar*, please contact OTEC Client Services; clientservices@otec.org;

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